



Cal Poly Pomona Foundation, Inc.  
3400 Poly Vista, Building 300  
Pomona, CA 91768

(909) 869-4242 ph  
(909) 869-4155 fx  
village@cpp.edu

Date Received \_\_\_\_\_

**Applications must be submitted at least one (1) week prior to the event date.**

**University Village  
Community Development Department  
[villageresed@cpp.edu](mailto:villageresed@cpp.edu)**

Please type or write clearly. Submit via e-mail or to the Community Center business office.

Event date: \_\_\_\_\_

Event time: \_\_\_\_\_

Representative: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the representative a Village resident? Yes No

Bronco ID \_\_\_\_\_

Email address: \_\_\_\_\_

On-campus Department/Club name: \_\_\_\_\_

University Village Facility requested (please circle one):

Recreation Center Pool Area Basketball Court Community Center Conference Room

Other: \_\_\_\_\_

Description of activity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Expected number of attendees: \_\_\_\_\_

Are you serving food: Yes No

**Our organization assumes responsibility for facility damages, loss of equipment and special cleaning charges.**

Representative's Signature \_\_\_\_\_

This is an application only and is subject to approval.